

MINUTES OF A WORKSHOP OF THE TOWN OF SINCLAIR, WYOMING HELD AT 5:00 P.M. ON THURSDAY, AUGUST 11, 2022, IN THE COUNCIL CHAMBERS OF THE SINCLAIR TOWN OFFICE BUILDING.

COUNCIL MEMBERS PRESENT: Mayor Leif Johansson, Councilmembers Michelle Serres, Brennan Dunlap, Phyllis McWhorter, and Vickie Gabelson.

TOWN EMPLOYEES PRESENT: Clerk/Treasurer Ashley Masselink, Assistant Treasurer Izabela Tysver, Maintenance Employee Roger Chizek.

Mayor Leif Johansson called the workshop to order at 5:00 pm to discuss Town of Sinclair Guidelines for employees.

Councilmembers confirmed the changes already made in previous workshops for chapter 1, 2, and 3. The additions to chapter 2 were section 2.15 to remove sexual harassment and leave as just harassment so it has all harassment not just sexual. The new hire employees will have information to go over for harassment as well as every employee after that will have annual training.

Chapter 4 compensation was discussed but nothing was changed at this time. Council will pick up with chapter 4 at the next workshop.

Mayor Leif Johansson adjourned the meeting at 7:30 pm.